

**Rowe School Committee**  
**Meeting Minutes**  
**August 11, 2009**

**1. Call to Order:**

Maggie Rice called the meeting to order at 6:30pm with a walk-around of the school building and grounds.

**Roll call:** Michael Buoniconti, Lisa Danek Burke, Maggie Rice, Rebecca Richardson, Bob Clancy, and Paul McLatchy were present.

**2. Audience of Citizens:**

Paul McLatchy

**3. Approval of Minutes:**

A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to approve the Rowe School Committee meeting minutes from June 9, 2009 as read. Unanimous yes vote.

**4. Correspondence:**

A. June 2, 2009 letter from Joan Schuman, Ed. D., Executive Director of Hampshire Educational Collaborative, to Superintendent Michael Buoniconti, re: confirmation of 2009-2010 fee of \$2.50 per student to join HEC.  
(See Appendix A)

B. June 9, 2009 letter from Margaret Rice, Chair, Rowe School Committee, to Dr. Joan Schuman, Executive Director, HEC, re: confirmation of vote by Rowe School Committee to accept membership in the Hampshire Educational Collaborative. (See Appendix B)

C. June 26, 2009 letter from Commissioner Mitchell D. Chester, Ed. D., to Superintendent Buoniconti re: permission to tuition students in grades 7-12 to Mohawk for the 2009-2010 school year. (See Appendix C)

D. July 30, 2009 letter from Principal Robert J. Clancy to Mr. Roland Butzke, Siemens Building Technologies, Inc., re: Rowe School project completion and cleanup. (See Appendix D).

E. August 17, 2009 Welcome Back letter from Principal Robert J. Clancy to Rowe School Families. (See Appendix E).

**5. Unfinished Business:**

A. Energy Project – We are still waiting for Siemens to finishing up.

B. Music Teacher Position – Will start the interview process. Bob Clancy, Joanne Giguere, Claudine Poplawski, and Mary Boehmer will do the interviewing.

C. Art Position – Will re-advertise one more time for this position.

**6. Report of the Chairperson:**

A. A formal complaint was made to Maggie Rice regarding the end of the year warrant.

**7. Report of the Superintendent:**

- A. Preparation for the 2009-1010 School Year
  - 1. Buildings and Grounds -- Lisa Burke would like to have a walk through done with the playground structures for safety compliance.
  - 2. Staffing -- See Unfinished Business.
  - 3. Finance -
- B. 2009-2010 School Improvement Plan (SIP) -- (See Appendix F).
- C. Administrative Council Meeting Schedule -- Will be meeting more frequently and in all of the school buildings.

**8. Financial Information:**

- A. FY2010 Budget -- Local Aid Estimates -- Conference Committee (See Appendix G).
- B. FY2010 Notice of Assessors of Estimated Receipts and Charges (See Appendix H).
- C. Finance Reports for FY09, FY10, and FY09 School Salaries Encumbered into FY10. (See Appendix I)

**9. Report of the Principal:**

- A. Principal Report -- As read (See Appendix J)
- B. 2009-2010 Calendar of Events -- (See Appendix K)
- C. Laptops -- Would like to order 5 new computers for students. Bob Clancy checked with Apple and received a quote to order 5 computers. -- A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to approve up to \$5,000.00 for 5 new Apple computers for the school year.  
Unanimous yes vote.

**10. Action Items:**

- A. **Vote to approve out-of-state Field Trip to Ellis and Liberty Islands, Tuesday, November 10, 2009.** - A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to approve the out of state field trip to Ellis and Liberty Islands, on Tuesday, November 10, 2009. Unanimous yes vote.
- B. **Vote to appoint Attendance Officer for 2009- 2010 School Year** - A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to appoint Henry J. Dandeneau as the Attendance Officer for the 2009-2010 school year with no fee. Unanimous yes vote. (See Appendix L)
- C. **Vote to appoint School Physician for 2009-2010 School Year** - A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to appoint West County Physicians as the school physician for the 2009-2010 school year with a cost of \$98.80 plus \$50.00 per physical. Unanimous yes vote. (See Appendix L)
- D. **Vote to accept Income Eligibility Guidelines** - A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to accept the Income Eligibility Guidelines affective July 1, 2009 to June 30, 2010 as presented. Unanimous yes vote. (See Appendix M)

**11. Subcommittee Reports:**

- A. Policy Subcommittee -- None
- B. Transportation Subcommittee -- None
- C. Negotiations Subcommittee -- None

**12. Handouts:**

- A. 2009-2010 School Calendar -- (See Appendix N)

**13. Executive Session:**

A. None

**14. Adjournment:**

A. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to adjourn the meeting at 8:00pm. Unanimous yes vote.

Respectfully submitted,  
Laurie Laffond

Approved:

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Margaret Rice, Chairman

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Lisa Danek Burke

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Rebecca Richardson